

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Angel L. Helm, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. John A. Larkin
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Anne P. Seltzer

Non Members

Ms. Christine L. Stafford, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, September 23, 2013 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. Butera**
 - III. **Announcement of Recording by the Public – Mrs. Butera**
 - IV. **Roll Call – Ms. Stafford**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Personnel/Policy Committee Meeting – October 1, 2013, 5:00 p.m.
 - Finance/Facilities Committee Meeting – October 2, 2013, 12:00 p.m.
 - Curriculum Committee Meeting – October 9, 2013, 2:30 p.m.
 - School Board Business Meeting with Committee Reports – **Tuesday**, October 15, 2013, 6:00 p.m.
 - Technology Committee Meeting – October 23, 2013, 12:00 p.m.
 - School Board Business Meeting – October 28, 2013, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentation – Mrs. Vicente**
 - A. Overview of 2013 District Focus – Mrs. Vicente
 - B. JSHS Data – Mr. Jones
 - VII. **Public Comment – Mrs. Butera**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. Butera

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- August 12, 2013 Business Meeting with Committee Reports
- August 26, 2013 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the months of August 2013, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Capital Project Fund Accounting Check Summary

IX. Superintendent's Report – Mrs. Vicente

A. **Curriculum and Technology – no items**

B. **Finance and Facilities**

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-5:

1. Approve donation from the Spartan Grapplers Mat Club in the amount of \$6,085 to be used for the purchase of mats for wrestling matches.
2. Approve service agreement for 2013-14 with Keppley Behavioral Consulting at a rate of \$85 per hour for up to 12 hours per month for 10 months.
3. Approve requests for exoneration from 2013-14 per capita tax in accordance with Policy 605.

Background information: Applications are on file with the Business Office.

4. Approve educational placement agreement with Devereux PA for student ID no. 205033 for the 2013-14 school year at a rate of \$425 per education day.
Background information: The District has applied for "4010 Funding" to cover a portion of the cost of placement. If approved, 60% will be covered through the state. This placement is not the result of a settlement.

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5. Rescind agreement with Sunbelt Staffing for speech therapy services for the 2013-14 school year.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-13:

1. RESIGNATION/RETIREMENT/TERMINATION

a. Administrative Staff

- 1) **Corbin Stoltzfus**, Assistant Principal/Athletic Director, JSHS, resignation effective date September 27, 2013.

b. Professional Staff

- 1) **Mary Huesken**, Part-time Music Teacher, WHEC, resignation, effective September 13, 2013.

c. Support Staff

- 1) **Meredith Groff**, Classroom Instructional Aide, WREC, resignation, effective September 19, 2013.
- 2) **Roseanne Tice**, Attendance Secretary, updated effective retirement date to September 26, 2013.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Robert Kucharczuk**, Teacher, WHEC, Family Medical Leave, effective on or about October 28, 2013 return date to be determined.
- 2) **Karen Houck**, Teacher, WHEC, Family Medical Leave, effective September 19, 2013 to September 24, 2013, return to work September 25, 2013.
- 3) **Danielle Metzger**, Teacher, WHEC, Family Medical Leave, effective October 4, 2013, return to work date to be determined.

b. Support Staff

- 1) **Lori Scargle**, Classroom Instructional Aide, WHEC, unpaid leave of absence October 15-October 18, 2013, return to work October 21, 2013.

3. BUILDING TRANSFERS

a. Professional Staff

- 1) **Jennifer Texter**, Itinerant Autistic Support Teacher, WHEC, to Itinerant Autistic Support Teacher, JSHS/WREC.

4. APPOINTMENTS/PROMOTIONS

a. Professional Staff

- 1) **Caitlin Gibbs**, Special Education Teacher, WHEC, position change to Behavior Support Teacher, no change in wages, updated effective date to August 20, 2013.

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b. Teacher on Assignment

- 1) **Frank Ferrandino**, Interim Athletic Director, effective September 30, 2013.

Background information: Mr. Ferrandino has agreed to fulfill the responsibilities of an Interim Athletic Director for the first semester of the 2013-14 school at which time the status of the position will be re-evaluated.

c. Support Staff

- 1) **Loni Pottieger**, Attendance Secretary, JSHS, full-time at 7 ½ hours/day Mon.-Thurs. and 7 hour/day on Friday (37 hours/week), \$13.49/hour, effective September 24, 2013.
Background information: This position is being filled due to a resignation.
- 2) **Christine Smith**, Floater Aide, District-Wide, part-time at 6 hours/day (30 hours/week), \$11.15/hour, effective September 24, 2013,
Background information: This is a new position which was approved by the Board at the June 24, 2013 Board Meeting.
- 3) **Zachary Frantz**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$10.92/hour, effective September 24, 2013.
Background information: This position is being filled due to a resignation.
- 4) **Cheryl Santoro**, Special Education Instructional Aide, WREC, full-time at 7 hours/day (35 hours/week), \$11.99/hour, effective date to be determined pending completion of pre-employment requirements.
Background information: This position is being filled due to a resignation.
- 5) **Sarah Nickey**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, effective date to be determined pending completion of pre-employment requirements.
Background information: This position is being filled due to a resignation.
- 6) **Linda Tucker**, Food Service Worker, JSHS, part-time at 5 hours/day (25 hours/week), \$9.89/hour, effective September 20, 2013. (This is a ratification.)
Background information: This position is being filled due to a retirement.
- 7) **Cheryl Maus**, Food Service Worker, JSHS, part-time at 4 hours/day (20 hours/week), \$10.09/hour, effective date to be determined pending completion of pre-employment requirements.
Background information: This position is being filled due to a resignation.
- 8) **Shari Kelly**, Food Service Worker, WREC, promoted to Site Coordinator, WREC, part-time at 5.75 hours/day (28.75 hours/week), \$14/hour, effective September 24, 2013.

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- 9) **Wendy Brent**, Food Service Worker, JSHS, promoted to Site Coordinator, JSHS, part-time at 6.5 hours/day (32.5 hours/week), \$14/hour, effective September 24, 2013.

d. Athletic Staff

- 1) **Said Amrani, Jr.** High Assistant Coach-Boys' Soccer, for the 2013-14 sports season at a stipend of \$1,293 pending completion of pre-employment requirements.

e. Supplemental Staff

- 1) Request approval for the following teachers as Technology Integration Support for the 2013-14 School year at a stipend \$2,000 for the school year:

- a) **Shana Bellairs** (WREC)
- b) **Robert Kucharczuk** (WHEC)
- c) **Nathaniel Miller** (JSHS)
- d) **Stephanie Myers** (WHEC)
- e) **Chris Nugent** (JSHS)

Background information: The Technology Integration Coaches will provide one-on-one, just-in-time training on a variety of instructional technologies for the Wyomissing Area School District faculty. They will also lead workshops and help build a library of professional development resources, including online tutorials and links to instructional technology resources.

5. EMPLOYEE CHANGE OF HOURS

a. Support Staff

- 1) **Dominic Pezzino**, part-time Van Driver, approximately 17.5 hours/week
- 2) **Otto Esenwein**, part-time Van Driver, approximately 29 hours/week
- 3) **Richard Cosgrave**, part-time Van Driver, approximately 18 hours/week
- 4) **Arthur Rickenbrode**, part-time Van Driver, approximately 30 hours/week
- 5) **Maritza Quinones**, part-time Van Driver, approximately 24 hours/week
- 6) **Dayna Reber**, Special Education Instructional Aide, WHEC, from part-time 6.5 hours/day (32.5 hours/week) to full-time at 7 hours/day (35 hours/week), effective September 24, 2013.

Background information: These additional hours are required due to student need. These additional hours are available as the result of a resignation last school year.

6. POSITION CHANGE OF HOURS

a. Support Staff

- 1) Food Service Worker, WREC, from one Food Service Worker at 6 hour/day to two Food Service Workers with hours as follows:

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one at 2 ½ hrs./day and one at 3 hrs./day, for a combined daily total hours of 5 ½.

7. POSITION ELIMINATION

a. Support Staff

- 1) Request approval to eliminate a full-time (7 hour/day; 35 hour/week) Classroom Instructional Aide at WREC.

Background information: This position is currently vacant due to a resignation.

8. ADDITION OF PART-TIME POSITIONS

a. Support Staff

- 1) Request approval to add two (2) part-time (4 hour/day; 20 hour/week) Classroom Instructional Aide positions at WREC.

Background information: These two positions will replace the full-time position which was vacated as the result of a resignation. Student needs will be enhanced by the increased flexibility these two positions will provide.

9. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher for First Semester of the 2013-2014 School Year for the new professional staff member:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Jessica Lengle	Greta Jones	LTS Special Education Teacher	\$250

10. SUBSTITUTE ADDITIONS

a. Professional Staff

- 1) **William Kase**, Teacher
- 2) **Erin Sior**, Teacher

b. Support Staff

- 1) **Yim Lam**, Food Service Worker
- 2) **Cynthia Bolio**, Food Service Worker
- 3) **Kelsey Chlebowski**, Food Service Worker
- 4) **Tara Parenti**, Food Service Worker
- 5) **Jennifer Ninetto**, Special Education Instructional Aide
- 6) **Marsha DeHaven**, Food Service Worker, Secretary

11. Request approval of the Co-Curricular Advisors and Stipends for the 2013-14 School Year per the attachment.

12. Request approval of updated Fall Athletic coaches and Stipends per attachment.

13. Approve casting an electronic vote for one candidate in each of the following offices of PSBA.

a. President-Elect

- 1) William S. LaCoff
- 2) Mark B. Miller

b. Vice President

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- 1) Larry Breech
- 2) Charles H. Ballard
- c. Treasurer
 - 1) Norman G. Hasbrouck
 - 2) Otto W. Voit, III
- d. At-Large Representative (East)
 - 1) Maura Buri
 - 2) Robert M. Schwartz

Background information: The Board Secretary will submit the votes electronically as required to comply with PSBA Policy 108 as amended April 27, 2013 addressing how votes are cast by member entity boards.

X. Old Business – Mrs. Butera

XI. New Business – Mrs. Butera

XII. Right to Know Requests – Mrs. Butera

		Right-to-Know			
		Cost Analysis			
		08/01/13-08/31/13			
Date	Requested by	Description of Request	Personnel	Time	Cost
8/1/2013	Signature Info Solutions	(4) Tax Certifications	G. Gantert	1.00	\$14.41
8/5/2013	Signature Info Solutions	(3) Tax Certifications	G. Gantert	0.75	\$10.80
8/12/2013	Signature Info Solutions	(2) Tax Certifications	G. Gantert	0.50	\$7.21
8/28/2013	Signature Info Solutions	(6) Tax Certifications	G. Gantert	1.50	\$21.62
					\$54.04

XIII. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XIV. Adjournment – Mrs. Butera